



"YOU CAN SAVE A LOT IN A MINIT"

513 Montgomery Ave.
New Castle, PA 16102
724-658-0269 or 1-800-897-3254

www.LastMinitMart.com

APPLICATION FOR EMPLOYMENT

New Castle
513 Montgomery Ave
New Castle, PA 16102

Laurel
2335 Harlansburg Rd
New Castle, PA 16101

New Wilmington
961 State Route 18
New Wilmington, PA 16142

Portersville
1651 Perry Highway
Portersville, PA 16051

Greenville
62 West Main St.
Greenville, PA 16125

Jamestown
101 Liberty Street
Jamestown, PA 16134

Meadville
16401 Harmonsburg Road
Meadville, PA 16335

Wilmington Road
1010 Wilmington Rd.
New Castle, PA 16101

New Butler Rd
2985 New Butler Rd.
New Castle, PA 16101

EQUAL OPPORTUNITY EMPLOYER

It is the policy of Last Minit Mart, Inc. to extend equal employment opportunities to all qualified person in all occupations and for all levels of occupations without regard to race, religion, color, nation origin, sex, age, veteran status, or other protected class as defined by law.

This application for employment will not be considered unless fully completed.

Location in Which Employment is Requested _____ Position(s) Applying For _____

Last Name _____ First Name _____ Middle Initial _____ Social Security # _____

Street Address _____

City, State and Zip Code _____ Telephone Number _____

YES NO

Have you ever been employed by Last Minit Mart?

If Yes: _____

Location Employed

Dates of Employment

Name Employed Under if Different

Reason For Leaving

YES NO

Are You 18 Years of Age or Older?

YES NO

Do You Have Any Relatives Working For Last Minit Mart?

If Yes _____

Relationship

Last Minit Mart Location

How Did You Hear About This Career Opportunity?

Internet

Window Sign

Referral by whom? _____

Walk-In

Other _____

AVAILABILITY

Table with 2 columns: YES, NO and rows for Can You Work? Saturdays, Sundays, Weekdays, Holidays, Mornings, Afternoons, Evenings, Nights.

Total Hours Preferred Per Week _____

Date Available To Start Work _____

Why Do You Want To Work for Last Minit Mart? _____

If you answered "No" to any days of availability, please explain why? _____

The information supplied on criminal background checks will not necessarily bar an application from consideration for employment; however, discrepancies as to the existence or exact nature as reported by you and the records may result in denial or termination of employment at any time.

YES NO

Have You Ever Been Convicted of A Crime Other Than a Traffic Violation?

If Yes, please explain _____

"DRUG-FREE WORKPLACE"

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EDUCATION

Circle The Highest Level of Equivalent Completed

Elementary School
8 (or less)

High School
9 10 11 12

College / Technical School
1 2 3 4

Are you Currently A Student? Yes No

Name of High School Attended _____

Name of College or Technical School Attended _____

EMPLOYMENT HISTORY

List Most Recent Employer First

From:	Employer Name:	Starting Rate:	Ending Rate:
To:	Address:	Position / Duties:	
Supervisor Name:		Phone #:	
Reason For Leaving:		May we contact your Supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	

From:	Employer Name:	Starting Rate:	Ending Rate:
To:	Address:	Position / Duties:	
Supervisor Name:		Phone #:	
Reason For Leaving:		May we contact your Supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	

From:	Employer Name:	Starting Rate:	Ending Rate:
To:	Address:	Position / Duties:	
Supervisor Name:		Phone #:	
Reason For Leaving:		May we contact your Supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	

From:	Employer Name:	Starting Rate:	Ending Rate:
To:	Address:	Position / Duties:	
Supervisor Name:		Phone #:	
Reason For Leaving:		May we contact your Supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	

The "Employment-at-Will" philosophy is applied to everyone working for Last Minit Mart. Both the employer and the employee have the right to end employment relationship at any time, with or without cause, unless otherwise prohibited. It is understood that employment is for no period of time and there are no contractual obligations between the employee and Last Minit Mart. No company representative has the authority to make any statement or agreement contrary to this philosophy.

At the time of employment, you must furnish documents establishing both identity and employment as required by the U.S. Immigration Reform and Control Act of 1986, and complete a Form I-9 I authorize Last Minit Mart and its representatives to conduct any investigations it deems necessary to evaluate my qualifications for employment. I authorize any former employer, present employer, school, institution, individual, corporation, finance or credit agency, state or federal agency to provide any information they may have concerning my background and I release all parties from all liability resulting from furnishing of this information. I hereby authorize that a photocopy of this authorization maybe considered as valid as the original. I certify that I have read, understand, and agree with the statements contained in this application. I have truthfully, accurately, and completely answered all questions and understand that any falsification or omission of any information by me, may be considered sufficient cause for denial or termination of employment. I agree to perform the duties of the job honestly, ethically, and to the standard requirements established by Last Minit Mart. I agree to comply with all Last Minit Mart's policies and procedures. I understand that at the time of employment that I will be given a Last Minit Mart policy manual that explains the rules, expectations, and employee responsibilities. This policy manual must be returned to the store's manager once it has been read. Any time that you need to review the policy manual contact the store manager. I understand that the company reserves the right to make changes and certain exceptions to my position, title, assignment, schedule duties, location, compensation, benefits, operational policies, and procedures based on the needs of the business. I understand and agree that I may receive training in a variety of technical processes which contain proprietary, confidential, and competitive marketing information. I agree to protect this information by not using, revealing, or disclosing it in any way to anyone outside Last Minit Mart. I agree not to engage in any activity or employment with a competitor or potential competitor to Last Minit Mart during my employment. I understand that this application is good for sixty (60) days from today's date. If I still desire a position with Last Minit Mart after this application expires, it will be my responsibility to fill out a new application and file it with the company. Otherwise, the company will not consider me for employment after this application expires.

Applicant Signature

Date

Please Return Completed Application To The Last Minit Mart Location In Which You Seek Employment. Addresses Are Shown On The First Page.

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FEDERAL FAIR CREDIT REPORTING ACT AND CRIMINAL BACKGROUND CHECK

I authorize Last Minit Mart and its representatives to conduct any investigations it deems necessary to evaluate my qualifications for employment. I authorize Last Minit Mart to check with credit agencies and county records to provide any information they may have concerning my background and I release all parties from all liability resulting from furnishing of this information. I understand that a copy of the report will be kept at the Last Minit Mart office located in New Castle, Pa for a period of at least six months after the date it was run.

Applicant Signature

Date

Birthdate

Please list any previous addresses other than your current address that you have resided within the last 3 years in the space below.

Street City State Zip

Street City State Zip

Street City State Zip

Street City State Zip

Street City State Zip



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